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## On the Job Evaluation

Poor	Average	Above Average	Outstanding							
<b>ATTENDANCE</b>										
<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5	<input type="checkbox"/> 6	<input type="checkbox"/> 7	<input type="checkbox"/> 8	<input type="checkbox"/> 9	<input type="checkbox"/> 10
Seldom reliable excessive absences, late often	Occasionally late-Attendance marginal	Attendance record good-Sometimes late	Rarely late or absent	Never late or absent						
<b>DEPENDABILITY (ON THE JOB PERFORMANCE)</b>										
<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5	<input type="checkbox"/> 6	<input type="checkbox"/> 7	<input type="checkbox"/> 8	<input type="checkbox"/> 9	<input type="checkbox"/> 10
Loafs on job-Slow to get started	Unreliable-Needs constant supervision	Steady worker-Usually reliable	Available-Always willing to help	Trustworthy and reliable-Always available						
<b>ATTITUDE</b>										
<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5	<input type="checkbox"/> 6	<input type="checkbox"/> 7	<input type="checkbox"/> 8	<input type="checkbox"/> 9	<input type="checkbox"/> 10
Gripes about work assignments-Disturbs others	Wastes time-Gets moody-Indifferent	Usually applies self well-Interested in job	Accepts all assignments-Works hard to improve	High interest in job-Good to work with						
<b>INITIATIVE</b>										
<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5	<input type="checkbox"/> 6	<input type="checkbox"/> 7	<input type="checkbox"/> 8	<input type="checkbox"/> 9	<input type="checkbox"/> 10
No ambition-Does very little	Needs prodding-Usually waits for direction	Does routine task without prompting-works well	Self starter-Works out most problems	Invites responsibility-Hard worker						
<b>INTEREST</b>										
<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5	<input type="checkbox"/> 6	<input type="checkbox"/> 7	<input type="checkbox"/> 8	<input type="checkbox"/> 9	<input type="checkbox"/> 10
Could care less-No interest-Dislikes his job-Indifferent	Little desire-Does not attempt to learn much	Learns normally-Shows normal interest	Does a good job-Desires to get ahead	Interest improves all the time High interest						
<b>COOPERATION AND CONDUCT (ABILITY TO WORK WITH OTHERS)</b>										
<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5	<input type="checkbox"/> 6	<input type="checkbox"/> 7	<input type="checkbox"/> 8	<input type="checkbox"/> 9	<input type="checkbox"/> 10
Uncooperative-Causes friction-Temperamental	Can't get along with people-Unconcerned	Usually cooperative-Liked by others	Good disposition-Very cooperative	Goes out of way to help others-Well liked						
<b>SAFETY AND SAFE PRACTICES</b>										
<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5	<input type="checkbox"/> 6	<input type="checkbox"/> 7	<input type="checkbox"/> 8	<input type="checkbox"/> 9	<input type="checkbox"/> 10
A hazard to himself & others-Needs warning often	Careless-Takes unnecessary chances	Observes most safety rules-Does most jobs safely	Observes all safety rules-Uses correct tools	Always places safety first-Thinks of others						
<b>ADAPTABILITY (ABILITY TO LEARN)</b>										
<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5	<input type="checkbox"/> 6	<input type="checkbox"/> 7	<input type="checkbox"/> 8	<input type="checkbox"/> 9	<input type="checkbox"/> 10
Gets confused-Needs repeated instruction	Learns slowly-Frequently misunderstands	Learns at a normal rate-Usually has good reasoning	Learns quickly-Applies past experience well	Good memory-Gets new ideas immediately						
<b>QUALITY AND ACCURACY</b>										
<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5	<input type="checkbox"/> 6	<input type="checkbox"/> 7	<input type="checkbox"/> 8	<input type="checkbox"/> 9	<input type="checkbox"/> 10
Work must be checked-Doesn't think things out	Not careful enough-Jobs have to be reworked	Good work most of the time-Work usually passes	Very few errors-Careful & precise- Does good work	Take pride in work-Does an excellent job						
<b>QUALITY OF WORK</b>										
<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5	<input type="checkbox"/> 6	<input type="checkbox"/> 7	<input type="checkbox"/> 8	<input type="checkbox"/> 9	<input type="checkbox"/> 10
Works poorly-Slow-Produces very little	Does less than expected-Tries to just "get by"	Does work in a reasonable length of time-Keeps busy	Makes use of any idle time-Plans work well	Very accurate-Takes pride in work						

Apprentice Name: \_\_\_\_\_

Training Agent Code: \_\_\_\_\_

Evaluated by: \_\_\_\_\_

Date: \_\_\_\_\_